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UBCHEA ARCHIVES  
COLLEGE FILES  
RG 1

Shantung / Cheeloo  
Corres.  
Lair, Howell P. 1923-1930

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SCOTT REC'D

SEP 8 1923

H. P. Linn

assignment new Pres. houses

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SEP 12 1923

SECRETARIES

Ans'd

10

Tsinan, Shantung, August 1, 1923

Dr. George T. Scott  
156 Fifth Ave. New York.

My dear Scott:

I discover that among the many things which I did not get done before Summer School began, was to write a letter to you about the assignment of the new Presbyterian houses which are being built on the University Campus. I presume that Cassat wrote ~~you that~~ <sup>about the</sup> we were using the one additional appropriation, (i.e. ~~not~~ the appropriation for the Parker house) together with some funds from the old Arts College building fund, to erect two small houses to cost not more than \$17,000 Mex. for the two houses. They are now well along toward completion and should be ready for occupancy soon after school opens in September.

The housing committee, composed of the President and the Deans, assigned these houses to Mrs. Chalfant and to Dr. Li Tien Lu the new dean of the School of Arts and Science, but asked for the approval of our Presbyterian sub-station on the assignment of the one house to Dr. Li. At a station meeting called for this purpose the latter part of May the following actions were taken.

since  
"That we understand that the purpose of our Board in providing foreign houses for their missionaries is to give them the most healthful conditions under which to live, we approve of the assignment of one of the new A.P.M. houses to the Dean elect on the condition that we are assigned in exchange the use of some other suitable residence."

"That in case the University wishes to use an A.P.M. house permanently for some one who is not a member of our own Mission, we would expect the University to either purchase the house, or to provide in exchange an equally suitable house."

I ~~may~~ say that the thought in both motions was really to cover the question of rent. If we give one of our houses rent free, it would be manifestly unjust to expect our Mission to pay rent for another house in its place. Neither did we want to give the impression that we were so well supplied with residences that we had one to freely loan to someone outside the Mission. One of the requests which Dr. Li made however was that he have a small foreign style house, and the housing committee, after thoroly canvassing the situation, decided that one of these two houses should be offered him, and the Station heartily agrees to the suggestion, but felt that its claim to the house should be protected by the addition of the conditional clause.

You have doubtless received news of the very successful summer school with 220 students, 48 of whom were women.

Very sincerely yours,

H. P. Linn

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248-  
SECRETARIES

September 10, 1923

Professor Howell P. Lair, D.D.  
Shantung Christian University  
Tsinan, Shantung, China

My dear Dr. Lair,

Thank you for yours of August 1st. just received. It is good to know that Presbyterian funds for one residence with the addition of the unused monies (Presbyterian?) from the Arts College Building Fund would erect two suitable foreign residences. I hope that they prove to be satisfactory in every way.

You report the action of the Presbyterian Tsinan-fu sub-station on the question of the use of Presbyterian residences. The action appears eminently fitting and wise and I have no doubt is entirely acceptable to the University authorities on the field. The appropriation was for a Presbyterian missionary residence, but fortunately it was not given by a particular donor for a particular residence, but came from undesignated legacies and so is entirely at the discretion of the Board, and I believe there will be no question of the residence being occupied by one not a Presbyterian missionary if the conditions mentioned in the action of the Presbyterian sub-committee are met.

Have we houses enough, including Dr. Lu's house for our Presbyterian quota? If not, is the Presbyterian sub-station quite satisfied to have Mrs. Chalfont occupy one of our residences?

Dr. Brown concurs with me on the above, but I have not been able to secure the opinion of Mrs. Roys.

Congratulations to the new Doctor of Divinity! It is an honor well merited, but I presume accepted with some little embarrassment.

It is gratifying to learn of your very successful Summer School. This sort of thing is, I believe, one of the most hopeful and profitable opportunities for our mission institutions.

With warmest regards to your wife, to my old pal, John, and to his father, I am

Very sincerely yours

George T. Scott.

GTS-JWJ  
Copy for p r. Balme

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248  
SECRETARIES

February 20, 1924.

Dr. Harold Balme  
Dr. Howell P. Lair ✓  
Shantung Christian University  
Tsinan, Shantung, China

My dear Dr. Balme and Dr. Lair,

RE: UNIVERSITY RESIDENCE

Since writing to Dr. Balme on February 7th, a copy of which letter was sent to Dr. Lair, on the question of the use of the University residence now under discussion, I received Dr. Lair's letter to me of January 17th. Dr. Lair reports the action of the Presbyterian Sub-Station of the University requesting the Presbyterian Board to grant the University control of the said residence upon re-payment of approximately \$2600. Mex. As indicated in my letter of February 7th to Dr. Balme, Dr. Charles F. Johnson, Secretary of our Shantung Mission, has written that he believes that the use of the balance of the money expended for the residence (\$5,000. to \$6,000. Mex.) is a University rather than a Mission question.

With the above and other considerations in mind, the Presbyterian Board at its meeting yesterday, February 19th, 1924, took the following action:-

"The Board learned of the question regarding a new residence at Shantung Christian University for the erection of which the University expended approximately \$2600. Mex., the balance of a Board appropriation for a Presbyterian residence, and approximately Mex. \$5,000. to \$6,000. from a balance of Board appropriation for undesignated property. Inasmuch as the Field Secretary of the Shantung Mission believes that the Shantung Mission is not involved in this matter the Board refers the question with power to the Field Board of Managers of the University with the understanding that if the residence or its equivalent is not available toward meeting Presbyterian obligations at the University the \$2600. Mex. shall revert to the Board to apply on rental expenditure on behalf of the Presbyterian members of the University staff."

This places the final decision in the hands of the Field Board of Managers. If the decision of the Field Board results in the return of the \$2600. Mex. to the Presbyterian Board this amount is to apply on Presbyterian obligations for the payment of rent in Class I of the Presbyterian appropriations for the support of the Presbyterian quota on the University staff. This particular use of the \$2600. may need a word of explanation: the original \$6000. Gold was taken from funds that have been added to endowment and was granted on the plea that a residence was a method of endowment investment and actually saved the Board more in rent than would be secured in interest, consequently any balance left from the appropriation would naturally make a saving on rent as this was largely the purpose of the appropriation.

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Dr. Balme and Dr. Lair - 2

February 20, 1924.

No one, I believe, should be disturbed by the statement of the University Treasurer about "sitting on the lid." Personally, I am greatly disturbed about any organization whose Treasurer does not "sit on the lid" and in most of the Boards and agencies with which I am connected, this is a highly desired and necessary occupation of the Treasurer. Dr. Lair and I worked for a number of years in a land where the Treasurer up to the Chancellor of the Exchequer is called "Assen-el-Sanduk", literally, "Trusty of the Box," and holding down the cover is explicit in the title. If our four Presbyterian Board Treasurers did not "sit on the lid" I imagine that the rest of us would bankrupt the Board in a couple of years!

As intimated by Dr. Lair, the proceedings in regard to the actions on this residence are not entirely regular but because of the point of view of the Sub-Station and of Dr. Johnson, Chairman of the Mission and member of the China Council, and because of the peculiar nature of the issue I believe the irregularity is justified.

With best wishes for your work and with warm personal regards, I am

Sincerely yours

George T. Scott.

GTS/JWJ

COPY FOR DR. JOHNSON  
COPY FOR MR. PATTON

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DEC 17 1924

Ans'd

H. P. Linn

FILING DEPT.

DEC 18 1924

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SECRETARIES

Tsinan, November 10, 1924

20-107

Dr. George T. Scott  
156 Fifth Avenue,  
New York.

*re-residences*

Dear Dr. Scott:

On page 26 of the 1924 Minutes of the Shantung Mission Council Minutes you will find an action (2485) asking the Board to approve of the use of \$600 for repairs on the house at present occupied by the Heimbürgers, this amount to be taken from the sum of approximately \$2600 to be returned to the Board by the University in part payment of the cost of the house occupied by Dr. Li Tien Lu. A letter should doubtless have gone from the Station at the time explaining this action.

First let me explain why the amount returned to the Board was less than the approximate \$2600 mentioned in the minute and in our correspondence about the house. The action of the Finance committee authorizing the erection of two houses with the appropriation for a single house was to the effect that the two houses were to cost approximately \$17,500. The committee which had charge of the building of the houses however, of which I was chairman, took \$17,000 as the amount within which we aimed to keep the cost of the two houses. Half of this, \$8,500, was approximately \$2600 less than the appropriation from the Board for the one house, (the \$6,000 Gold changed for \$11,119.32 Mex.) This explains the origin of the figure \$2,600.

As is usually the case the actual cost overran our estimate, but not the amount which we were authorized to spend. The actual cost of the two houses was \$17,389.34. However we had reckoned on no charge for the connection of these houses with the light and water mains as the practice had been in the case of other building operations to charge this to the Power Plant and not to the Building in question. After the houses were completed however, and the above sum already put into them, a further charge of \$380 was made to cover the cost of laying larger water mains, etc. and there seemed to be nothing to do *but to* add this on to the cost of the houses, making the total bill \$17,769.34 or \$8,884.67 each. Consequently there was a net saving on the Board appropriation for the one house of only the difference between \$11,119.32 and \$8,884.67 or \$2,234.65.

Now just a word in explanation of the request for permission to use part of this money for repairs on the house. *Heimbürgers* The Heimbürgers are now living in the house formerly occupied by the Cassat's which, as you will probably recall, is just like the one in which we live, with a heavy stone verandah on the east, with arches both upstairs and down. This verandah, either because of its weight, or because of some sinking of the ground east of the house had begun to crack away from the main building.

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This had been going on for some time before Cassat left and he was very much concerned about it and had consulted Mr. Micheaux the architect of the Credit Foncier in regard to it. Finally Mr. Micheaux condemned the house as being unsafe as the crack between the house and the verandah had gotten so large that there was danger of the heavy stones at the top of the arches falling. Last spring Dr. Heimbürger and I got bids from a number of contractors on reconstructing the verandah in accordance with the architect's recommendations, and found that \$600 was the least sum that could be expected to cover the cost.

When the Mission Council had approved this amount Dr. Heimbürger, whose family was away in Tsingtao, proceeded to go ahead with the repairs as it seemed the most favorable time to make them while the family was away and to insure that no accident, such as we feared might happen, should occur. The repairs are now just about completed but the bill has not been paid! Strictly speaking we should have waited for approval by the Board before incurring the expense, but, unless we disregarded the architect's warning, it would have meant the Heimbürger's moving into a rented Chinese house until the verandah should have been repaired, and paying rent on a house while one of our own houses stood vacant which would have been a decidedly wasteful procedure.

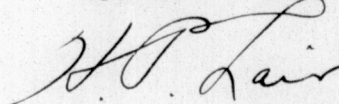
We trust therefore that this request of the Mission Council will be approved by the Board. I may say that the whole \$600 will not be required. I haven't the exact figures yet but the entire cost will be very little, if any, over \$400, the saving being effected by a change in the plan of construction of the upper part of the verandah, and the selling of some of the stone formerly used.

We are very sorry indeed to get the letter indicating that Cassat will be unable to return, at least for the present.

My sincerest personal good wishes to Mrs. Scott and the children. John still speaks admiringly of your "Lazy Susan" and wishes that I would have one made!

Very cordially yours,

Howell P. Lair



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## TRANSFER

July 29, 1927.

Mr. H. P. Lair,  
Treasurer, Shantung Christian University,  
Tsinan, Shantung,  
China.

My dear Mr. Lair:-

In May during my absence from the office for General Assembly the following cable was sent to the Shanghai treasurers:

"Pay Treasurer Women's Committee Medical School Shantung Christian University \$1,700 American gold Campaign, \$600 American gold Board of Foreign Missions of Presbyterian Church--Mrs. Shaw, Russell Carter."

I have just found that no letter went to the Shantung Christian University at that time in confirmation and explanation of this cable, my secretary feeling that Mr. Garside was covering this matter in his letter. Since no acknowledgment has come from the Shantung Christian University office I thought that although it is now rather late it would perhaps prevent misunderstanding and clear your records and mine if I were to write in confirmation of this cable and explanation of its intention. The \$1,700 gold covered the following items from our Campaign Committee: \$1,500 for the salary of the Chinese substitute for Mr. Garside and \$200 for slides. The \$600 gold represents the balance in my hands in the account on my books for the Shantung Christian University. I will enclose a statement so that you may see just what this \$600. covered.

For some years the only money which has been held in the United States to pay current bills was \$100. retained from the appropriation of the Board of Foreign Missions of the Presbyterian Church. This was used for necessary office expenses. Since the University has joined the Central Office of the China Universities the services of this Central Office have had to be cared for. As you will note from my statement No. 1 at the beginning of the year 1926 there was a balance on hand of \$63.23 and there were many items coming to me continuously from the Central Office which needed attention at once if the credit of our University was to be maintained. I advanced some money from the Board of Foreign Missions to care for these hoping that some provision would be made to care for these continuous expenses. In September Dr. North mailed me a check for \$1,000 covering the contribution from the Church of the Brethren. At the same time he also gave me bills for the services of the Central Office amounting to some \$300. I immediately deposited the \$1,000 check and paid over to him the money for the outstanding bills. Following closely on these service charges came the expenses of Mr. Sipple amounting to \$267.04 and closed our calendar year with but \$370.67 on hand. Adding to this the offering of \$336.45 which came to us from the women as a result of their special Day of Prayer, gave me a balance of \$707.12 to start the new year. From this it was necessary to pay the travel of Ruth Chung, cables amounting to \$45.57 and I then sent you the balance of \$600 which I think it would be well to credit as the contribution of the Church of the Brethren. If you add to this those charges which

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JUL 29 1927

Mr. H. P. Lair - 2

were rightly field charges and which should have come back to me you will find \$ 268.18 on my first statement, \$650.74 on my other statement—a total of \$918.92 which I hope will help you in meeting those charges for which you had planned to use the contribution of the Church of the Brethren. This leaves me with only as the accounts show, \$11.01 on which to draw for the expenses of the Shantung Christian University in this country.

Are you planning to pay the University's share of the China central office directly from the field? Shall I, as in former years, only retain \$100000 from the Board of Foreign Missions current appropriation, or shall I also forego that and pay the bills whatever in this country, sending everything to China? Since you prefer to maintain the account here with the Bankers Trust and handle this from China I think this is, perhaps, the best course for me to take. I am only anxious to take the course which will be better for you. It certainly is most confusing not to have a clear understanding.

It is sometimes difficult for firms in this country, since I am known as the treasurer of Shantung Christian University in this country, to understand why I cannot take care of bills—many of them small ones, and rather wonder at having to await their payment until a check can come from China. We certainly do not want to hurt the chances of our University in our central office here or in the contacts here by not having all these financial matters clear. I know there has been some criticism of my holding the Church of the Brethren check and paying the bills which came to me from the central office. I believe I did this in the best interests of the University. Dr. North was anxious for his payment and I am sorry if the University has been inconvenienced. You will note that one Day of Prayer offering to the amount of \$336.45 was also retained and used toward the expenses here.

Awaiting your instructions, and with kindest regards, I am,

Yours very truly,

LS:MR  
Encs.

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JUL 29  
1927

Shantung Christian University  
North American Section Joint Account

January, 1926

January, 1927

RECEIPTS

Brought Forward	\$ 65.23
Church of the Brethren	1,000.00
Board of Foreign Missions on Current appropriation	100.00

Total

\$1,165.23

DISBURSEMENTS

	<u>C. Office</u>	<u>Field</u>
Cables & Telegrams	\$ 36.77	
Stationery	17.99	
"	12.75	
Postage	16.14	
Lettering on door	1.63	
Travel E. M. North to Tientsin	40.33	
Travel Mr. Cassidy (at time of Dr. Balms visit to U.S.)	12.50	
Services of Central Office	285.70	

Share of expenses of  
Pres. Committee for  
co-ordination and Pro-  
motion of Christian  
Education in China 100.00

Books ordered on field \$ 1.14

Expenses of Mr. Carl  
Sipple—Travel 252.04  
Medical 15.00

\$524.38 \$268.18

Total

\$792.56

To Balance

370.67

\$1,163.23

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**Shantung Christian University  
North American Section Joint Account**

January 1927

July 25, 1927

RECEIPTS

DISBURSEMENTS

		<u>C. Office</u>	<u>Field</u>
Brought Forward	\$370.67	Travel of Ruth K. Chung	\$60.74
Day of Prayer Offering	336.45	Cables	\$45.37
		Shantung Christian University on Field	600.00
			<u>660.74</u>
		Total	\$496.11
Total	\$707.12	To Balance	11.01

Field charges Statement No. 1	\$268.18
" " " No. 2	<u>650.74</u>
	\$918.92

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INDEXED

SHANTUNG

TRANSFER

Shantung Christian University

March 3, 1928.

Dear Lair:

I find that Mrs. Shaw is very much disturbed over the fact that she has not been able to get any reply from the field in response to her queries as to how she is to handle the payment of items in connection with the Shantung portion of the Central Office expense. She says she wrote your honorable office in April and again in September of last year but never a word has she received. I understand she also has some \$800.00 or \$900.00 in Emergency Funds collected last summer which she is holding awaiting your pleasure.

We know that each of you at the University this year is forced to do about two or three people's work so you have ample reason for reducing your correspondence to a minimum. I hope, however, you will soon find it possible to relieve Mrs. Shaw's worries on these matters. I am not sure whether a reply to some of her questions should come from your office or that of the President, but we at least trust that you will see that the proper dignitary gets busy.

I wrote to Dr. Balme early last spring explaining the situation here in the Central Office and the probable amount of Shantung's share in it. He replied on March 12th as follows:

*2nd Campaign file*

"Central Office Expenditure. Dr. MacRae will be writing you under this head. I am concerned to find that the sum expended is still so largely in excess of what was budgeted as it makes a very difficult situation for us. We are including Mex. \$800. in our budget for next year and shall not be able to go beyond that sum as far as I can see."

I have checked up this item in the University budget and find that the M. \$800. is there. It seems logical to suppose therefore that Mrs. Shaw can rightly expend up to that amount for this purpose from whatever funds she may have in hand. She, however, is quite reluctant to make any payments until she has some definite word from the field.

I hope M. \$800. does not seem to our Cheeloo friends to be too large an amount to spend on the administrative work here in New York. This is only about 3 1/2% of the cost of maintaining our Central Office. That is, far less than any of the other four Universities pay.

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Dr. H. P. Lair-2

3/3/28

I find there is a surprisingly widespread feeling here in New York that the size of our institutions in China is directly proportional to the amount of administration they require here in America. That may sound to you like a joke, but unfortunately it isn't.

As far as we can estimate now, the sum of M.\$800. will carry us through the year very nicely. Certainly this amount, at the very least, should be provided on next year's budget. If Chee-loo is not to be entirely forgotten by people here at home, it is necessary that a certain amount of administrative work be done in its behalf. This work is entirely independent of any promotional efforts that may be made. Such an item on the budget may seem at first glance to be of very little value but ultimately it will return to the University a hundredfold of what it cost. We have been very negligent in this connection during the last few years and are now beginning to suffer the consequences.

I have been a mighty poor correspondent during recent months but it hasn't been from lack of interest. When do we see you in America? Give our best regards to Mrs. Lair, John and Theodora.

Cordially,

Dr. H. P. Lair,  
Shantung Christian University,  
Tsinan, Shantung, China.

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TRANSFER

SHANTUNG

INDEXED

Shantung Christian University

June 29, 1928

Office of the Treasurer,  
Shantung Christian University,  
Tsinan, China.

My dear Sir:

I am forced to address you in this fashion because I have not yet found out who will carry on the work of the Treasurer's office when Lair leaves for furlough this month. If the salutation seems a little stiff and formal we abjectly apologize!

I am enclosing herewith a carbon copy of a letter we have to-day written Dr. W.S. Carter of The Rockefeller Foundation in reply to his letter of June 26th a copy of which we also attach.

I trust our instructions to Dr. Carter with regard to forwarding the China Medical Board appropriation for the Pre-medical Department during 1926-27 and also 1927-28 meets with your approval. I am surprised to find that the 1926-27 appropriation was not paid over to the University more than a year ago, and that the 1927-28 amount was not advanced earlier in this current fiscal year. The policy of The Rockefeller Foundation in dealing with the other Universities in this office has always been a very liberal one. They are usually willing to advance the full amount of their appropriations quarter by quarter throughout the year, and to accept the Universities' statements covering disbursements at any reasonable time after the year has ended. If we could arrange for them to take this same position in regard to their appropriations for Chealoo it would mean quite a lot to the University in keeping a larger cash balance on hand and drawing interest thereon.

There are two or three matters of this sort which I hope to talk over with Dr. Lair when he gets to America. I will wait until I see him before I comment more in detail.

Very sincerely yours,

*BA Garaid*

BAG-H

Enc. 2

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TRANSFER

SHANTUNG

*for note*

SHANTUNG CHRISTIAN UNIVERSITY

July 13, 1928.

Office of the Treasurer,  
Shantung Christian University,  
Tsinan, China.

My dear Sir:

As Mr. Carside is to be away for a few days, I am forwarding to you immediately the enclosed draft from the Rockefeller Foundation for Mex.\$11,700.00. I am also enclosing, for your records, the voucher which accompanied the draft.

Since Mr. Carside wrote you on June 29th, enclosing copies of his correspondence with the Rockefeller Foundation concerning their appropriation C.A. 2729, I am sure that no additional explanation is needed at this time.

Very sincerely yours,

Office Secretary.

Enc. 2

CC: Mrs. Shaw.

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TRANSFER

SHANTUNG

*ack. 10/27/28*

Shantung Christian University

September 13, 1928

Dr. H. P. Lair,  
Shantung Christian University,  
Tsinan, China.

Dear Lair:

We were mighty glad to get your letter of August 4th. Your flourishing signature at the bottom of a letter is all too rare.

I have gone into the question of the provision of funds for a substitute for my job in the Department of Education and find that, according to our records at this end, sufficient funds have been, or should have been, made available to cover all the items you list in the second paragraph of your letter. In the first place, Mrs. Shaw sent out to you about the end of June, 1927, a remittance of G \$1,700.00 of which G \$1,500.00 was to cover the grant voted by the Campaign Committee to provide for the expenses of my substitute and G \$200.00 was to cover the cost of publicity material sent us by the field during 1926-27. On July 29, 1927 Mrs. Shaw wrote you a long letter giving full details of this G\$1,700.00 remittance and raising a number of other important questions. She is somewhat distressed over the fact that up to date she has never received any reply to this letter. Did it by some unhappy mischance fail to reach you? In order to provide for that contingency I am enclosing herewith a copy of <sup>the</sup> letter so that you will have it for your information if the original was lost.

I have also made inquiry at the Presbyterian Board to get the exact details of their action providing a cash equivalent for the vacancy created in their quota at Cheeloo when I went into the China Union Universities' Central Office on August 1, 1927. I find that, at the meeting of August 24, 1927, the Presbyterian Board voted to make available for the provision of a substitute at Cheeloo Mex.\$250.00 per month beginning August 1, 1927. Unless there were some special conditions on the field which made it impossible for you to utilize the full amount of this appropriation, you should be able to draw in accordance with this action Mex.\$2,500.00 for the ten months ending June 30, 1928.

As far as we can estimate from this end, these two amounts should more than wipe off the debit balance of Mex.\$3,310.00 in this account, standing on your books as of July 1, 1928. The G\$1,500.00 sent out at the end of June, 1927, should have yielded, at the rate of exchange then current, well over Mex.\$3,000.00. If the balance of the A.P.M.N. appropriation for my vacancy on the quota can be secured, that should give you Mex.\$550.00

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Dr.Lair-2

9/13/28

more than the amount you had drawn on August 4th.

As far as I am able to discover, we have done everything possible at this end to see that the necessary funds for this place on the quota have been provided. If, however, there is anything more we can do please let me know. I am very anxious that Cheeloo will not only have funds to care for this place on its staff, but will, as far as possible, profit by the change.

Incidentally, Mrs.Shaw is still waiting anxiously for a reply to the very important questions she raised in her letter of July 29, 1927. If you have not replied, due to the non-arrival of the original letter, I hope you will find an early opportunity to study the enclosed copy of this letter and to write her in regard to the problems.

It is certainly splendid of you and Mrs.Lair to stick by the job another year. There has probably never been a time when both of you are needed so much as just now, but I know what a disappointment it has been to you both to delay for a full year your plans for furlough.

Margaret is steadily improving but our plans for the future will have to stand in abeyance until we see just how she is going to come out.

Give my best regards to all the Cheeloo crowd.

Very cordially yours,

*B.A. Garside*

BAG-H

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SHANTUNG CHRISTIAN UNIVERSITY  
TSINAN, CHINA

SHANTUNG

OFFICE OF THE TREASURER

TRANSFER

4th August, 1928

Mr. B. A. Garside,  
150, Fifth Avenue,  
New York.

My dear Garside,

Many thanks for your letter of June 29th in regard to the C.M.B. grant to the pre-medical department. I am glad that this is at last straightened out and I trust we will receive the payments for 1926/27 and 27/28 without much more delay. Your letter to Dr. Carter with regard to the keeping up of the expenses for that department for the remaining months of the 1927/28 year is quite true to facts. The report is not ready yet but I think the actual figures will differ very slightly from the estimate which I gave Mr. Gee when he was here in April and I am grateful to you and to him for getting this payment under way.

There is another matter which has been allowed to slide for many months and that is the question of payment of the salary for someone to take your place during your absence. You may or may not know that the employment of a substitute was authorised by the Finance Committee on the understanding that the additional cost was to be met by the North American Section of the Board of Governors. The debit balance on this account at the beginning of the year 1927/28 was \$2340, the total expense for the preceding year was \$3600 but part of this was cared for out of savings in other departments. During this last year there has been expended on this account \$3120, covering the salary and house rent of Dr. C. P. Ch'eng. Against this I have drawn from the A.P.M.N. \$1950, representing your salary from the date on which it became available, leaving a debit balance July 1st 1928 of \$3310. I hope the North American Section of the Board will be able to provide for this.

Very cordially yours,

*H. L. Lais*

*We have decided to stay on another year to do our bit in keeping the machine going during these troublesome times*

*— not in effect  
over 9/13/28.*

*you show  
sent out  
\$1,500  
in 1927/28  
check up.*

*S. 8 9156  
check up  
date of  
beginning  
aug 1, 1927  
@ 1,500  
HPL/GMH  
aug 24, 1927*

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*H. P. Rair*

SHANTUNG CHRISTIAN UNIVERSITY  
TSINAN, CHINA

RECEIVED  
NOV 24 1928

OFFICE OF THE TREASURER

October 27, 1928

TREASURERS OFFICE

Mrs. Lucy Lepper Shaw  
156 Fifth Avenue  
New York City.

My dear Mrs. Shaw:

I am a poor correspondent but not quite so hopeless as my failure to reply to your letter of July 29, 1927 would lead you to infer. For some reason that letter never reached me and a copy of it from Mr. Garside's office which came a few days ago was the first intimation I had of its contents.

The appropriation of Gold <sup>2300</sup> \$2300, explained in the letter, had never been drawn. I had not taken over the Treasurer's office when the cable was sent to the Mission Treasurers in Shanghai and I now find on consulting the files that Mr. Myers had been told to wait for further instructions before taking any action. So this \$2300 does not appear in last year's accounts at all. I have just heard from Mr. Myers that I can draw it now so I can make the adjustments on this year's accounts. Hearty thanks for the money and abject apologies for what must have seemed to you unpardonable lack of courtesy in failing to reply to your letter.

Now as to your question raised in this long deferred letter, and passed on to me verbally by Dr. Shields a few days ago, as to the payment of bills in New York. It is quite necessary for me to have a Gold account handled from here. I believe it would be the most satisfactory arrangement to have all bills from American firms settled directly by this office with of course the exception of orders placed thru the Board's purchasing agency which are charged out to us in the usual manner. I don't quite see why firms should object to awaiting payment from the source from which the order originates.

I realize however that there are some bills, cables, and occasional travel items which have to be paid at once and which cannot await correspondence with the field for authorization. I should think for this purpose you might retain a larger sum than the \$100 which has been the practice, and then report on the expenditure of this just as you did in the long delayed letter. You will be able to judge better than I as to what the sum should be. The only thing necessary for the sake of avoiding confusion, it seems to me, is that all bills for books, apparatus, etc, should be paid by this office only.

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There appears to me to be no reason why the University's share of the budget for the China Central Office should be paid from the field. That amount, together with whatever sum you think necessary for the payment of such bills as must be met there, might be deducted from the Presbyterian Board's current appropriation to the University. I don't know whether such an arrangement would in any way interfere with the working relationship between the Board's Treasurer's office and the Associated Mission Treasurers in Shanghai, but I see no objection to it.

I inclose a copy of the 1927-28 financial report, completed long ago, but held up for the preparation of another page or two showing the approximate ~~unannounced~~ cost of the members of staff supported directly by the Mission Boards, and as I have been unable to get this ready I will not hold it longer.

Very sincerely yours,

*H. H. Harris*

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TRANSFER

SHANTUNG CHRISTIAN UNIVERSITY  
TSINAN, CHINA

SHANTUNG

*Ans. 11/2/28*

OFFICE OF THE TREASURER

INDEXED

October 27, 1928

Dear Garside:

Many thanks for your letter of September 13 which arrived a few days ago. Also for the copy of Mrs. Shaw's letter of July 29, 1927, the original of which apparently failed to get delivered. That clears up a number of things and I am not surprised that she thinks she has been very discourteously treated at having never had a reply to it. I am writing to her today.

The special appropriation referred to in that letter had never been drawn and as I was not in the office when the cable arrived and had not seen the letter, I of course knew nothing of it's having been made. Immediately on receipt of your letter I wrote to Mr. Myers in Shanghai to see if I could still draw this money without any further red tape and have today received his reply that it is in order so everything is rosey so far as your substitute salary is concerned. The Gold \$1,500 did not change for quite enough to make up the Mex \$3,300 but I can easily make up the balance out of other odds and ends. I have been drawing your salary from the Presbyterian Board from the date on which it became available so that is all right.

Your entirely too polite jab at me for being such a rotten correspondent has been duly noted and I hope there will be some improvement. I have however been working longer hours than I have ever worked before and seem to be unable to quite keep up with the band wagon. Mr. Hsieh was dropped at the end of the fiscal year and Mr. Liu, the number 2 in the office went home on September 15 because of the illness of his father and has not yet returned so I've had no help at all except the office boy who does what he can very efficiently but of course can't do very much that relieves me. I had no vacation at all this summer but managed to get away for nearly two weeks the first of September when we went down to close up the cottage at Tsingtao. In fact I've been here ever since July 11, 1927 and, believe me, that summer was some summer so far as temperature was concerned. We had 29 successive days with an average maximum of 104, four days in one week being 112. And of course we have had some warm times, figuratively, at other seasons of the year too.

The family are all well and send hearty greetings.

Ever cordially yours,

*H. H. Lan*

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SHANTUNG CHRISTIAN UNIVERSITY  
TIANAN, CHINA

OFFICE OF THE TREASURER

October 19, 1928

Dear Sir:

Reference is made to your letter of the 17th inst. regarding the amount of \$100.00 which was paid to the University of the South China Sea for the year 1927-28. The amount has been received and is being held in the University's account.

The amount of \$100.00 is being held in the University's account and will be used for the purpose of the University's work.

I am, Sir, very respectfully,  
Yours truly,  
The Treasurer

Very truly yours,  
The Treasurer

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JOINT OFFICE

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SHANTUNG CHRISTIAN UNIVERSITY  
TSINAN, CHINA

OFFICE OF THE TREASURER

November 15, 1928

Mrs. Lucy Lepper Shaw  
156 Fifth Avenue,  
New York.

My dear Mrs. Shaw:

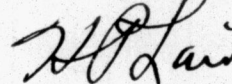
In the letter I wrote you some days ago I neglected to call attention to the fact, which is doubtless evident to anyone giving careful attention to the Treasurer's report, that the deficit of \$48,624.17 on the school of Medicine is covered by the C.M.B. grant of \$49,000. which at that time had not been received.

Having the payment of this grant come so long after the close of the financial year is a decidedly embarrassing situation when money is as scarce as it frequently is during the course of the year. I know that several years ago when the C.M.B. grant was \$33,000. it was paid in four quarterly instalments at regular intervals during the year.

I understand that Mr. Gee has recommended, on the basis of our present year's budget, the payment of the full grant of \$49,000. for the year 1928-29. In that case it would be far more desirable from our point of view to have the grant paid in quarterly, or at least semi-annual instalments than all in one sum after the close of the financial year, and I write now suggesting that you may be able to make some such arrangements with the C.M.B. By the time you receive this letter six months, almost, of our financial year will already have passed, and, if possible, I should like to have half of the grant paid. Thanking you cordially, I am,

Very sincerely yours,

Howell P. Lair



RECEIVED  
DEC 17 1928  
PRESBYTERIAN FOREIGN BOARD  
TREASURER'S OFFICE

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*Acch*

# TRANSFER

SHANTUNG CHRISTIAN UNIVERSITY  
TSINAN, CHINA

SHANTUNG

OFFICE OF THE TREASURER

INDEXED

November 15, 1928

*acc-1/24/29*

Mr. B. A. Garside  
150 Fifth Avenue,  
New York City.

Dear Garside:

*A*

I have at last gotten round to answering one of your letters, dated August 27, inclosing copy of a letter from Miss Eggleston in regard to the C.M.B. appropriation C.M. 2693 of \$30,000.00 for loss in exchange.

So far as this office is concerned the facts are as follows. Of the amount paid by the Rockefeller foundation in April 1925, Gold \$38,750.00 was drawn on the field in different amounts the whole sum realizing Mex. \$69,664.19. This means a loss in exchange of Mex. \$7,835.81, the amount realized being that sum less than what would have been realized at 2 to 1. It seems to me therefore that this \$7,835.81 would be a clear claim on the appropriation for loss in exchange as the money was drawn then.

In regard to the funds drawn in 1927 by Mr. Adgie, the Gold \$75,000.00 changed for Mex. \$154,789.07, representing a gain in exchange of \$4,789.07. As you know these funds were drawn with the expectation of proceeding at once with the building of the Hospital. Political events made it impossible to build, and the home office asked for the return of this money. Returning it then would have meant a big loss because of difference in exchange so it has been, and is being held here, at a lower rate of interest than could have been ~~xxxi~~ obtained in America had the money been held there. It would be possible of course to place the money here at high rates of interest but my chief concern, as I know the concern of the home office is, is for a safe investment and I'm getting now only 3 1/4% on most of it. I understand from Dr. Shields that the part of the fund invested in America is realizing approximately 5%.

In the light of these facts I think there is a good case for asking for the full amount lost in exchange in 1925. I trust I have given you sufficient information to make it possible for you to take up the matter with the C.M.B. office.

My personal best wishes to you and the family. Dr. Morgan arrived this week with stories of how hard you are working, all of which I already knew without being told. Any advice which you have to offer about going on furlo will be greatly and gratefully appreciated by

Yours truly,

H. P. Fair

*H. P. Fair*

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SHANTUNG CHRISTIAN UNIVERSITY  
TIENTSIN, CHINA

OFFICE OF THE TREASURER

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SHANTUNG

TRANSFER

January 2, 1929

Dear Lair:

Your letter of October 27th was received some time ago. It explains the long standing mystery of why Mrs. Shaw never received a reply to her letter of July 29, 1927. I had suggested to her on several occasions that possibly the original had gone astray but she had thought that quite unlikely.

We are glad to know that you were able to collect G\$1,500.00 from Mr. Myers to clear off the major part of the salary deficit in the Department of Education

There are two or three other letters from you on which I must write as soon as I have had a chance to talk with Mrs. Shaw. The Hall Estate has at last been distributed and Cheeloo came out rather better than we had hoped for. We are having a meeting of the Executive Committee next week following which I hope to get off a cable to the field in order to help you with planning for next year's budget and also to solve some financial difficulties with which we are struggling during this fiscal year.

We have not blamed any of you the least bit for the fact that letters have been pretty far apart. We keenly appreciate the fact that all of you have been working under tremendous pressure and have had enough difficulties to try the patience of Job. I have done little better in the matter of correspondence myself because our office here in New York has been in a constant state of emergency for the last two years. About all we manage to do is to take care of emergencies so that routine work gets hopelessly behind and personal touches to our correspondence are almost wholly missing.

We look forward to seeing the Lair family in New York this summer. I hope that Margaret will write Mrs. Lair to acknowledge the splendid Christmas mail we have received from you this week.

Very cordially yours,

BAG-H

Dr. H. P. Lair,  
Shantung Christian University  
Tsinan, China.

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SHANTUNG

TRANSFER

January 24, 1929

Shantung Christian University

Dr. H. P. Lair,  
Shantung Christian University,  
Tsinan, China.

Dear Lair:

We are grateful to you for your letter of November 15, setting forth the facts and figures in regard to the loss in exchange on the funds sent out to the University under the China Medical Board appropriation for the new hospital.

I have passed on to Mrs. Shaw the facts you give and hope that we will soon be able to get some action from the C.M.B.

Mrs. Shaw has been ill for a week or so, and as a result this matter and one or two other Shantung affairs have been delayed. As soon as Mrs. Shaw gets back to the office, we will get off a cable to you in regard to the settlement of the Hall Estate and the funds available at once and also for next year's budget. I hope we will get off such a cable next week.

A few days ago we received the very delightful Christmas Card you and Mrs. Lair and John and Theodora all seem to have had a share in preparing. I have sent it along to Margaret who is still in Oklahoma.

Very cordially yours,

*B. A. Gause*

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SHANTUNG

TRANSFER

Shantung Christian University

May 1, 1929

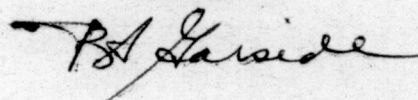
Dr. H. P. Lair,  
Shantung Christian University,  
Tsinan, China.

My dear Lair:

We attach hereto a confirmation copy of the cablegram I sent you yesterday at the request of Marjorie Rankin.

Marjorie is planning to return to China this summer as an instructor in Nankai University. Dr. Chang Po-ling has asked her to do some special work along the line in which she is particularly interested and I sincerely hope that the position will prove very satisfactory to her, and that her service will be very gratifying to Dr. Chang.

Cordially



BAG-H

Enc.

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*Paul*

SHANTUNG

TRANSFER

INDEXED

*ans. 8/27/29*

Shantung Christian University

July 29, 1929

Dr. H. P. Lair,  
Horton, Kans.

My dear Dr. Lair:

We are still addressing you at Horton since we have had no definite word as to your plans during the next few weeks. When such a distinguished individual as yourself arrives in America you should notify the Presbyterian Board and our Central Office where you expect to be at all times so we will know how to get in touch with you without delay.

I have today received a letter from the Rockefeller Foundation in regard to the payment of their appropriation to the premedical work at Cheeloo for the year 1928-29. Dr. Mason writes in part as follows:-

"I attach a statement of the budget for the year 1928-1929, indicating that expenditures for that year amounted to only Mex. 25,938.55. However, in view of the special difficulties created by the occupation of Tsinan by the Japanese, which reduced the student body and seriously interfered with the acquisition of additional teachers, Mr. Gee recommends that the full amount of the appropriation be paid for the year 1928-1929 under the discretionary power given the officers in the Fall of 1927 by the Foundation to make payments when the spirit of the appropriation had been carried out, even though, because of conditions beyond the control of the institution, the conditions could not be specifically met. We understand that the sum of Mex. 6,000 previously provided from the budget of the medical department, has been contributed to the premedical department directly by the supporting missionary societies.

"If you will confirm our understanding of the situation, we shall be glad to pay the allotment for the year 1928-29 of Mex. 5,850. Will you let us know whether you wish a draft sent directly to the Treasurer of the University in Tsinan in the same way that previous payments have been made?"

You will note that Dr. Mason asks two questions, viz:

1. Is it correct that "the sum of Mex. 6,000 previously provided from the budget of the medical department, has been contributed to the premedical department directly

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by the supporting missionary societies"?

2. Shall we ask the Foundation to send a draft direct to the Treasurer of the University in Tsinan as they have previously done?

I have not been able to find anything in our records that will enable me to state definitely that Mex. 8,000 <sup>provided</sup> previously from the budget of the medical department has, during the last year, been contributed to the premedical department directly by supporting mission bodies. Can you give us the assurance on this item that will justify our stating to Dr. Mason that he is correct in his understanding?

I presume that the University wishes the Foundation to continue this year the method it has previously used in remitting drafts direct to the field Treasurer. Do you know any reason for any change in this policy?

Mrs. Shaw is away on vacation and will not be back in the office until about the middle of August so I have been unable to refer either of these questions to her. I think it is unlikely, however, that she has very complete information with regard to either of them.

Very cordially yours,

*B. Garside*

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SHANTUNG CHRISTIAN UNIVERSITY  
TSINAN, CHINA

OFFICE OF THE TREASURER

*J. Nelson's letter*  
SHANTUNG

Horton, Kansas, August 22, 1929

Mr. B. A. Garside  
150 Fifth Avenue.

Dear Garside:

We have just arrived here and find your letter of July 29. I answer it without further delay regretting that so much time has already elapsed since you wrote it. The explanation is that we remained in Los Angeles till July 24 and since that time have been driving across the continent with stops of too short duration to make forwarding addresses worth giving.

The two questions in your letter I answer affirmatively.

#  
1. The additional sum of \$6,000 has been contributed directly to the Premedical department by the contributing Missions, during 1928-29 as previously since the arrangement with the C.M.B. was made. These sums will be difficult to locate in the Treasurer's report which you will have received long before this as I had it completed before I left Tsinan June 15, but I have gone over the whole matter with Mr- Gee and he understands it.

2. The most convenient method of remitting the money would be by a draft to the Field Treasurer of the University in Tsinan.

In order that you may know where to find me in the future, we expect to leave here next Wednesday going via Chicago, Winona Lake, and various other ports of call, to Princeton New Jersey where we are to live in the Missionary Apartment House and become Near Fundamentalists, - tho I understand that the true blue wing of the Seminary is moving to Philadelphia. I'll hope to see you the first time I am in New York. Meanwhile best wishes to all of you from all of us,

I suppose you know that Al Parker has been elected President of Hanover College. I'm applying to him for a job as manager of the College Workshop.

Cordially yours,

*P. Lair*

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SHANTUNG

TRANSFER

Shantung Christian University

September 6, 1929

Dr. H.P.Lair,  
Missionary Apartments,  
Alexander St.,  
Princeton, N.J.

Dear Lair:

Thanks for your letter of August 27. You have certainly been doing a great deal of hopping about since you arrived in America, but I hope that you will soon be settling down at Princeton where we can get in touch with you. I am surprised to find, however, that you are still remaining loyal to Princeton for I had supposed you would be going to Philadelphia to sit at the feet of Dr. Machen.

We have communicated to the Rockefeller Foundation your information regarding the items in connection with their grant to Cheeloo, and Dr. Mason has informed us that their draft for Mex. \$5,850 has been forwarded to Tsinan.

Do you suppose President Parker will need a boss coolie at Hanover. If you think there is a chance I will put in an application.

Margaret is extremely anxious to see your honorable lady. Jean is making great plans for playing with Theodora. However, I am afraid it is a little too far from Elizabeth to Princeton to allow as much lai wang between the two families as we would like. Let us know when we can hope to see you. We are living at 832 Kilsyth Road, Elizabeth, and our telephone number is Emerson 9213. Give us a ring - we will even let you reverse the charges for the call.

Cordially,

*B. A. Garside*

BAG-H

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SHANTUNG

INDEXED

TRANSFER

Shantung Christian University

November 12, 1929

Dr. H. P. Lair,  
38 Alexander St.,  
Princeton, N.J.

My dear Lair:

I am sending you herewith a copy of a report we have drafted for presenting to the Rockefeller Foundation covering the income received for the School of Medicine during the fiscal year ending June 30, 1929. I enclose also a copy of my covering letter to the Foundation.

I am not forwarding this letter until I have the benefit of your critical inspection of the report and my statements concerning it. You will note that at the end of the covering letter I stated that you have given your approval to the report. We are counting on you, therefore, to suggest any changes that should be made.

The only point at which any question can arise is, I believe, the matter of salaries and allowances provided by the missions. Since these payments are made by Mission Boards direct there is no inclusion of them in your field treasurer's report. So far as I know, there is no way to obtain accurate figures for the actual expenditures by Mission Boards for the support of their personnel in the Cheeloo School of Medicine during 1928-29. The only possible way of obtaining these figures is to correspond with all the Mission Boards having representatives on the School of Medicine and this would at best be a very long, tedious and unsatisfactory undertaking. The 1928-29 budget is drawn up in such a way that it is almost impossible for us to tie up the estimated income from the various Mission Boards for salaries and allowances with the individual staff members supported by these boards. The only thing I could do was to check the medical staff at the end of 1928-29 with the staff on the field, or expected when you drew up the budget for 1928-29 early in the year 1928. So far as I can discover everyone you counted on when the budget was drawn up was present on the field during 1928/29 (except for a few who were absent for brief periods but who were under support by their mission bodies). In addition the following new members of staff were added and apparently were not included in your 1928-29 estimates:- Dr. and Mrs. Philip B. Price, Dr. and Mrs. H. J. Smyly, and Miss Carol Brodie. I have, therefore, added Mex. \$6,000 each for both the married men, and Mex. \$3,000 for Miss Brodie. Please let me know whether I have followed the correct procedure in regard to these three new appointees since this is an extremely important point. The case of Miss

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Dr.Lair-2

11/12/29

Brodie seems quite clear cut since no mention of any nurse supported by the U.C.C. is found in the 1928-29 budget. I believe the case of Dr. and Mrs. Price is clear since the figure given in the 1928-29 budget for salaries and allowances by the Southern Presbyterian Board is Mex.\$4,000 which is scarcely enough to cover Dr. Shield's support. I have a slight doubt concerning Dr. Smyly. The figure in the 1928-29 budget for salaries and allowances provided by the S.P.G. is Mex.\$6,500. For 1927-28 this figure was Mex.\$10,000. I find it difficult to account for the reduction unless the larger figure for 1927-28 was due to the fact that Dr. and Mrs. Moss were doing a great deal of traveling. As I understand the situation, the Mex.\$6,500 credited to the S.P.G. is for the support of Dr. and Mrs. Moss and does not include Dr. and Mrs. Smyly. Is this correct?

Will you please reply chop chop? Shields is mighty anxious to get the last \$12,000 from the Foundation for last year, and the Foundation is anxious to get the matter cleared up.

Very cordially yours,

*B.A. Garside*

BAG-H

Enc.

CC: Mrs. Shaw

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0379

REPORT OF INCOME FOR SCHOOL OF MEDICINE

SHANTUNG CHRISTIAN UNIVERSITY

For the Fiscal Year ending June 30, 1929

TRANSFER

I. SCHOOL OF MEDICINE

	Estimated at beginning of year		Received during year	
	Mex. \$		Mex. \$	
<u>(1) Salaries and Allowances provided by Missions</u>				
Baptist Missionary Society	12,900.00		12,900.00	
Presbyterian, North (exclusive of women)	9,520.00		9,520.00	
United Church of Canada	7,000.00		7,000.00	
Presbyterian, South	4,000.00		10,000.00	
London Missionary Society	4,800.00		4,600.00	
Society for Propagation of the Gospel	<u>6,500.00</u>	44,520.00	<u>12,500.00</u>	56,520.00
<u>(2) Mission Cash Grants</u>				
British Section, Bd. of Governors	1,500.00		1,500.00	
Baptist Mission Society	5,509.00		5,422.00	
Presbyterian, North	4,500.00		4,500.00	
" South	1,100.00		1,100.00	
London Missionary Society	1,000.00		1,000.00	
United Church of Canada	1,000.00		1,000.00	
Society for Propagation of the Gospel	1,000.00		1,000.00	
Wesleyan Methodist Missionary Soc.	<u>1,500.00</u>	17,109.00	<u>4,500.00</u>	20,022.00
<u>(3) Field Income</u>				
Student Fees	6,560.00		6,231.50	
Women's Dormitory Fees	840.00		1,598.00	
Laboratory Tests	200.00		-	
House Rentals	2,460.00		830.75	
Book Suspense	-	<u>10,060.00</u>	<u>209.78</u>	<u>8,870.03</u>
Total for School of Medicine		71,689.00		85,412.03

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II. HOSPITAL

	Estimated at be- ginning of year <u>Mex. \$</u>	Received dur- ing year <u>Mex. \$</u>
<u>(1) Salaries and Allowances provided by Missions</u>		
Baptist Mission Society	1,600.00	1,600.00
Wesleyan Methodist Missionary Soc.	1,440.00	1,440.00
Society for Propagation of the Gospel	1,200.00	1,200.00
United Church of Canada	-            4,240.00	<u>3,000.00</u> 7,240.00
 <u>(2) Field Income</u>		
Grant from Provincial Government	3,000.00	-
Chinese fees, miscellaneous	1,500.00 )	5,565.77
Foreigners' fees	1,000.00 )	<del>5,565.77</del>
In-patients' fees	13,500.00	10,063.04
Out-patients' fees	2,000.00	3,334.31
Pharmacy receipts	8,300.00	9,219.07
X-ray receipts	1,000.00	1,058.90
Massage fees	100.00 )	350.00
Nursing department receipts	1,800.00 )	
Rentals, nurses home	996.00	-
Subscriptions to Samaritan Fund	500.00	513.57
General subscriptions	500.00	381.75
Dental Department receipts	<u>2,500.00</u> <u>36,696.00</u>	533.68 <u>31,020.09</u>
Total for Hospital	40,936.00	38,260.09
 Grand total, School of Medicine and Hospital	 112,625.00	 <u>123,672.12</u>

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SHANTUNG

TRANSFER

INDEXED

Shantung Christian University

February 28, 1930

Dr. H. P. Lair,  
Princeton, N.J. ✓

Mr. Harold Smith,  
Ithaca, N.Y.

Dear Lair and Smith:

I enclose herewith a copy of Dr. Shields' letter of January 23 which arrived this week. I am sending also a translation of the latest Chinese government educational regulations which you may or may not have seen.

Just a few days ago we received another letter from Dr. Shields dated February 3. At the time he wrote this second letter the situation at the University was substantially the same as that described in his let-January 23 communication. However, his later letter sounded even more pessimistic than the earlier one. I am becoming frankly uneasy at the enthusiastic way in which everyone on the campus seems to be agreeing to scrap the Arts College entirely with nothing more than a vague idea that they will later on build a new school devoting its energies to rural sociology, rural education, and allied rural service. I am whole-heartedly in favor of making as radical changes in the Arts College as may be necessary to direct it very definitely into these lines of rural work concerning which we have talked so long and have done so little. I have never thought, however, and do not now think, that it is necessary to "wipe the slate clean" and make a totally new start. The difficulty in this process is that one is apt to lose a large part of the support and reputation built up through a great many decades, more of the faculty than one can easily replace, and so large a percentage of the student body that it will take many years to build a new enrolment. Of course, any radical changes in the Arts College would mean some loss of support, staff and student body even if carried on under the most favorable conditions, but it does seem that care and forethought should be exercised to minimize these losses rather than to make them unnecessarily large.

I quote herewith a paragraph from Dr. Shields' letter of February 3 which summarizes his viewpoint pretty well:-

"I expect to call a meeting of the Administrative Council or of the whole Field Board, early in March, before Dr. Ch'eng Ching Yi goes to England. They must take up this matter seriously. I think the local sentiment is in favour of never opening again a classical School of Arts and

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Science, but to let the Medical School run the Pre-medical and devote the rest of our energies to rural education. Just what will happen to the Harvard Yenching funds, or even to the Hall Estate money, I do not know. This whole matter is so mixed up with the budget that it is almost impossible for us now to do more than guess at what the budget may be for the School or Arts. I do not expect to be able to send the budget to you in time for the April meeting of the Board of Governors. If the Field Board takes some radical step in this regard, we will ask the cooperating missions to transfer, at least, some of their appropriations and their salaries to Medicine and Pre-medicine. Of course, I am writing this without authority; but I think I sense the situation pretty well, and I want you people at home to be prepared for some radical change. The University, except for the School of Medicine, is a bankrupt institution now. One of the things I shall insist on this year is that the general University and the School of Arts, so far as possible, pay back approximately \$40,000 that they owe the Medical School. This sum consists of various items, two large trust funds amounting to \$30,000, which the Medical School has to its credit on the books of the University, but for which the University has no money to pay in cash. I do not say who is responsible for this state of affairs, but I know that I have been kicking about it ever since I discovered it about two years ago."

I am very sorry indeed that both of you, as well as some of the others who have carried a major share of responsibility for keeping the Arts College going during the last few years, are absent from the field. You are both greatly needed to help the University through the difficult times now facing it, and perhaps needed even more to take the lead in planning for the reorganization of the work for the future.

A meeting of the North American Section of the Board of Governors would probably be held during the latter part of April. A number of other Board meetings will be held about that same time and will bring to the city several who are also members of the Shantung Board. I certainly hope that both of you will be able to attend. I am enclosing herewith a postcard on which I trust you will indicate your availability on the different dates mentioned.

With best wishes, I am

Very cordially yours,

*B. A. Garfield*

BAG-H

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SHANTUNG

TRANSFER

INDEXED

Shantung Christian University

March 10, 1930

Dr. H. P. Lair,  
38 Alexander St.,  
Princeton, N.J.

My dear Dr. Lair:

Mighty sorry I did not have more opportunity to talk with you yesterday. I hurried through with the Every-Member canvass as rapidly as I could and succeeded in getting home by 5:30 but found that you had just left.

The enclosed communications which are today going out to all members of the Cheeloo North American Section will indicate some of the problems I wish to talk over with you. In particular I am concerned over the fate of the Arts College in the process of reorganization now going on in the University. We are all heartily in favor of any changes, no matter how radical, which will enable the Arts College to do effectively the rural work outlined for it under the new correlated program. I am somewhat afraid, however, that the steps being taken at the present time as indicated in Dr. Shields' letters may be more radical than the situation really demands. For the Arts College to do effectively the work it is being asked to undertake will require that practically all the work done in the past be continued, with only a few minor changes in the direction of omitting an occasional course without any practical application, and a more general redirection of aim to numerous courses that have heretofore not made the ideal of rural program predominant even though their content has made a material contribution to the achievement of this ideal. When Dr. Shields makes the statement that "We should not attempt to reopen the classical School of Arts and Science but that we should confine ourselves to Medicine and Pre-medicine, and add Rural Education (whatever that means)", he seems to be groping his way through a very thick fog so far as any understanding in the program of the Arts College is concerned.

When I was in Ithaca I had several long talks with Harold Smith. He is now back in New York City and I am hoping to see him again tomorrow. I also hope that he may be able to attend the Cheeloo Executive Committee meeting next Tuesday. Naturally Smith is quite stirred up by the trend of events. I am extremely anxious to have your viewpoint as well as his. I think the two of you will agree at most points, but I suspect that any certain details you would see differently.

Also I am extremely anxious to obtain further information from you as to the \$40,000 due the Medical School from the Arts College which has so aroused Dr. Shields during recent months. From some of his statements one

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Dr.Lair-2

would almost gain the idea that Dr.Shields is determined to wrest his \$40,000 out of the Arts College even if he has to wreck the school to obtain it. I am sure that Dr.Shields' bark is a great deal worse than his bite, but even so we may have a rather serious situation.

The fundamental question is that of whether the Board of Governors should continue to mark time and let the field work out its own solution; or whether the Board should take action, urging and, if necessary, directing the field authorities to adopt a somewhat less destructive policy in regard to the Arts College. This is an extremely grave question and one on which hasty and ill-advised action must be avoided. Yet if any action is to be taken it must be taken very promptly. Otherwise, it will be too late for any action here in America to be effective.

I certainly hope you will find it possible to attend the Executive Committee meeting next Tuesday. If this is not possible, is there any chance of your being here in the city before the Executive Committee meeting? I would like to talk these matters over with you if it can be done. In case you are not to be in the city before next Tuesday and cannot attend the Executive Committee meeting, will you at least write me your frank opinion on these matters?

Very cordially yours,

*B.A. Gaiside*

BAG-H

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SHANTUNG

TRANSFER

Shantung Christian University

March 22, 1930

Dr. H. P. Lair,  
38 Alexander Street,  
Princeton, N.J.

My dear Dr.Lair:

For some time we have been intending to discuss with you the procedure we should follow in transmitting to the Field Treasurer at Cheeloo the funds which we are expected to send out for the current budget or for other purposes.

Since we have never gotten around to talking this over with you when you are in the office I am now putting down in writing for your consideration various suggestions and various queries.

The chief sources of funds handled by our office are remittances from the Harvard-Yenching Institute and income on the Hall Estate endowment. Remittances from the Institute are received quarterly. Income from the Hall Estate endowment funds comes in at irregular intervals.

In our other University accounts we have three common methods of remitting funds to the field:-

1. Checks drawn on the University's bank account here in New York
2. Drafts payable to the order of the Field Treasurer purchased here in New York and transmitted by us to the field
3. Authorizations sent by our office to the Field Treasurer, usually for stated amounts and to be drawn at stated dates, which the Field Treasurer draws in China and which are paid by our office when presented by the banks handling them.

The bulk of the funds we transmit to the field are sent by the second or third method. In most of our Universities we notify the Field Treasurer either at the beginning of the year or periodically during the year of the regular current income we will have available at stated dates and authorize him to draw on us for these amounts. Special types of income are frequently sent out to the field through drafts purchased here in New York, though occasionally we notify the Field Treasurer that these special contributions have been received by us and authorize him to draw

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on us accordingly. We use the first method described above only on rare occasions.

The drafts purchased here in New York for transmission to the field may be either in gold amounts or Mexican amounts. The currency depends both upon the exchange situation and the nature of the funds sent out. For example, a certain organization may appropriate, let us say, Mex.\$5,000 as their contribution to some special object at a certain University this year. They are willing to advance whatever gold amount is required to produce this Mex.\$5,000, but will later ask us for a report showing the exact amount required to yield their appropriation. Our procedure in handling such a gift would be to purchase a draft here in New York on a bank in the city where the Field Treasurer of the University does his business, in the amount of Mex.\$5,000. We then know immediately the amount of gold required to produce this appropriation. This saves a great deal of correspondence back and forth with the field trying to find a rate at which they obtain the amount appropriated for the special piece of work. Sometimes our office also purchases drafts in Mexican amounts when the appropriation of the Board of Trustees is stated in a Mexican figure rather than a gold figure.

In sending funds out to Cheeloo it seems to me that the simplest procedure would be either

1. For us to purchase drafts here in New York payable to the Field Treasurer; or
2. Authorize the Field Treasurer to draw on us for stated amounts at stated dates.

Which of these two procedures do you think is the better? If we are to purchase drafts here in New York should we purchase them for gold amounts or Mexican amounts? Should they be drawn on a banking institution in Shanghai or in some other city?

How frequently should we send remittances to the Field Treasurer? Shall we send the remittances from the Harvard-Yenching Institute once each quarter shortly after the remittances are received by our office? Shall we send out income from the Hall Estate endowment funds once each month or once each quarter?

In a few of our Universities the Field Treasurers have kept small bank accounts here in New York on which they may draw as they wish. In such cases our New York office has from time to time deposited funds to the credit of such bank accounts as requested by the Field Treasurer. In no case has such a bank account been very large and none of the Field Treasurers have handled more than a small fraction of their funds through this channel. We have encouraged them to consider our office as being their New York bankers. We can reach an understanding whereby their drafts can be drawn on us rather than by a banking institution where a large balance would have to be maintained.

We will be glad to have your comments and suggestions both as to such questions of general policy, and also as to the immediate question of how we should send to J.W. funds for Cheeloo which we now have on hand.

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Dr.Lair-5

5-22-50

We have several thousand dollars of income from endowments and from the Harvard-Yenching Institute which were appropriated by the Governors toward the 1929-30 budget. Even though the work of the Arts College for which the major part of these funds were appropriated is now disrupted, I am sure the field is still incurring a great deal of expense in continuing salaries of the Arts College staff and expenditures of a similar nature.

I am enclosing herewith a letter we wrote Dr.Shields a couple of days ago. You will note that it is in reply to a cablegram we had just received.

Very cordially yours,

BAG-H

*Letter to Shields March 19, 1930 - #1*

Enc.

*B.A. Garside*

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TRANSFER

SHANTUNG

INDEXED

Shantung Christian University

April 1, 1930

Dr. H. P. Lair,  
38 Alexander St.,  
Princeton, N.J.

My dear Lair:

*J. W. Hunter of 3/31/30*

I am enclosing herewith a carbon copy of a letter we sent J.W. yesterday. You will note that along with the letter we sent him a draft for Gold \$9,000. I hope that this remittance will keep the wolf out of the Treasurer's office for at least a few weeks.

We purchased this draft in gold in accordance with the suggestion in your letter of March 29. I will be interested to find out a month hence whether or not we guessed right on the exchange in purchasing the draft in gold rather than in Shanghai local currency. At the present time the rate on Shanghai dollars is so very low that it seems unlikely that the trend will long continue downward. Of course, if the exchange goes up materially before J.W. cashes this draft in Shanghai the University will lose a bit. On the other hand, if the exchange continues downward you will gain. If the rate remains substantially what it is now you will gain or lose depending upon whether a gold draft or a draft in Shanghai local currency can be disposed of to the best advantage.

There is one other aspect of sending funds to the field which I have mentioned in my letter to J.W. That is the matter of interest on the funds transmitted. Where we write our Field Treasurers authorizing them to draw on our New York office, the drafts they draw in response to these authorizations reach us about two months after our letter is sent. Thus the money transmitted remains on deposit in New York about two months longer than if we had purchased a draft at the time the authorization was sent. This means quite a number of dollars of increased interest at the end of a year. If the Field Treasurer is able to get as satisfactory a rate on a draft drawn on New York as he is on a draft we send him, it is to the advantage of the University to have the draft drawn in China rather than purchased here in New York.

I hope I shall have an opportunity to see you when you are in the city on Friday. As it happens I have a committee meeting that day beginning at 12:30 and probably continuing until about 2:30. I hope, however, I will have a chance to see you after that meeting.

I have not as yet checked up to see how the claim for loss in exchange on the China Medical Board grant was handled by Mrs. Shaw. I will

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Dr.Lair-2

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try to let you know about this when you are in the city on Friday.

Very cordially yours,

*B.A. Garside*

BAG-H

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SHANTUNG

TRANSFER

Shantung Christian University

July 23, 1930

Dr. H. P. Lair  
c/o Presbyterian Board  
156 Fifth Avenue  
New York, New York

Dear Lair

This is just a simple memorandum in reply to yours of June 22 relative to the adding machine which you seem to feel that you need. I am not at all sure that you require one. However, agreeable to your request we have handed the machine over to the Presbyterian Board, and they are working nights in their endeavor to get shipments like yours out on time. I am hoping that this adding machine will go along with the rest of your baggage, which is accumulating dust in the cellar at 156.

There was an instruction book included in the shipment, but I presume that the first few weeks at Shantung will see you busily engaged practicing on multiplication, division, and all kinds of problems that are necessary to solve with or without an adding machine. I hope you will enjoy it. I know Mr. Carside will miss having it, as he preferred it for multiplication, and it is very efficient in that particular field.

I had a very delightful visit with Dr. Smith yesterday, and to-day I had a call from Mr. Mackenzie McAll's brother.

Very cordially yours

*C. Q. Evans*

Assistant Treasurer

CAB:MS

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SHANTUNG

TRANSFER

Shantung Christian University

December 29, 1930

Dr. H. P. Lair,  
Cheeloo University,  
Tsinan, China

My dear Dr. Lair:

I am enclosing herewith a check for G\$16.25.

This remittance was received from the Woman's Foreign Missionary Society of the Methodist Episcopal Church with a statement that it represents "a special appropriation from one of the branches of the Woman's Foreign Missionary Society for the Shantung Christian University. Inasmuch as this is a special appropriation, non-recurring, I send it to you directly instead of to our Treasurer on the field as usual".

Cordially

*B. A. Harside*

BAG-H

Enc.

CC: Accounting Office

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SHANTUNG

Ack 4/1/20

Princeton, March 29 (1920) **TRANSFER**

My dear Garside:

I must apologize for the delay in replying to your letter of a week ago which I received on Monday. The reason for the delay is that I have been expecting daily to go up to New York and that I'd come in to see you, but the trip has been put off until next Tuesday. I'll try to see you then tho it's possible that I may not as the purpose of the trip is to take Theodora and two neighbor's kiddies up to Dr. Chaplin so I don't know just how much, if any, time to myself I'll have. I go up again on Friday to the Manhattan Eye Ear Nose and Throat to see if they can find anything in my head besides sawdust and ivory. Are you offering any bets on the result?

Now to answer your question about funds. My preference is for the first of your suggestions, viz. buying drafts in New York payable to the Field Treasurer.

Also, unless conditions have greatly changed in China within the last year, it is much better to send the drafts in Gold. I can then indorse them over to the Associated Mission Treasurers in Shanghai and let them sell them on the market which ususally results in getting about  $\frac{1}{2}$  to  $\frac{3}{4}$  of a point better exchange than the bank rate for the day, and my limited experience is that the rate in China is usually better than the rate here. I may be mistaken in this and again it may be that it's a judgment based merely on temporary situations but I think it's a much better method especially when the amounts to be remitted are Gold amounts.

In cases where you are remitting Mex amounts of course the simplest method for both ends is simply to buy a Mex. draft here in New York on a Shanghai Bank. Then you know at once how much it costs. I specify Shanghai because generally speaking we do most of our banking there. There have however been times within the last two years when exchange on Shanghai checks has been as high as 3% and 4% and in that event it would be better to have a draft payable in Tsinan. As a general rule tho for the present you had better stick to Shanghai.

By the way, were you ever able to negotiate the claim for loss in exchange on the C.M.B. grant drawn when exchange was below 2 to 1? I remember writing you a long letter on the subject back in the remote past and will be glad to supply further light on the subject in case the letter was unintelligible to you as it may well have been.

I'll try to see you Tuesday. If not probably on the following Monday.

Cordially,

*Paul*

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UNIVERSITIES

TRANSMITTED

My dear Sir:

I must apologise for the delay in replying to your letter of a week ago which I received on Monday. The reason for the delay is that I have been exceptionally busy since the 1st of March and I had to go to the office every day. I am sorry that I cannot do more for you at present but I will try to do so as soon as possible. I am sure that you will understand my position. I am, Sir, very truly yours,

Yours faithfully,  
The Secretary

The Secretary  
The Universities  
The Joint Office

Gold amount

In cases where the amount of the grant is small, the amount of the grant is usually fixed at a certain amount. In cases where the amount of the grant is large, the amount of the grant is usually fixed at a certain amount. In cases where the amount of the grant is very large, the amount of the grant is usually fixed at a certain amount.

For the purpose of the grant, the amount of the grant is usually fixed at a certain amount. In cases where the amount of the grant is large, the amount of the grant is usually fixed at a certain amount. In cases where the amount of the grant is very large, the amount of the grant is usually fixed at a certain amount.

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SHANTUNG CHRISTIAN UNIVERSITY  
TSINAN, CHINA

HOWELL P. LAIR

Princeton, June 22, 1930

TRANSFER

Dear Evans:

This is just a memorandum to call to your mind the conversation which you and Garside and I had some days ago about the adding machine which the Union Universities office is trading me for the typewriter and office desk.

Will you be good enough to see that this machine is checked over by the company which makes it to make sure that it is in perfect condition, and have it packed up and delivered to the Presbyterian Board with instructions that it be put on the President Harrison sailing from New York July 31 together with my other baggage. Also please ask the Company to inclose an instruction book so I can learn how to extract square root and do logarithms on it! If there are any charges let me know and I will see that they are cleared up in time.

Very cordially,

Howell P. Lair

JOINT OFFICE

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SHANTUNG CHRISTIAN UNIVERSITY  
TSINAN CHINA

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Dr. Fair

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Dr. H. H. ...

1606 Bell Ave

Asst. Prof. ...

% Dr. W. Stephen

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TRANSFER

July 30, 1930

Dr. H. P. ~~Lair~~,  
1608 Baloit Avenue,  
Sawtelle, California

Dear Dr. Lair:

What can you tell us of Miss Emma Tucker, Ph. D. who formerly taught at Shantung University? Mr. Garside is away and Mr. Evans does not know her of course. The University has cabled asking her appointment as one of the Presbyterian staff quota.

Is Miss Tucker in this country? If so, do you know her address?

If it is possible, we should like to have any information you can give us by Wednesday of next week. I realize however that it may be impossible for you to get a letter to us by that time.

Both Dr. Fenn and Mr. Scott are away but Dr. Fenn is expected back next Monday.

I am sorry to say that we have had confirmation from the China Council of the burning and looting of Changsha. All missionaries however are safe.

Sincerely,

G

China Office.

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RECEIVED

AUG 18 1930

C. H. FENN

MRS. HOWELL PORTMAN LAIR  
TSINAN SHANTUNG  
CHINA

Dr. H.P. Fair  
SHANTUNG  
TRANSFER

Ventura, Calif, Aug 11, 1930

Dear Dr. Heath or Dr. Fenn:

This is my first opportunity to reply to Miss Graham's note of July 30 making inquiry regarding Dr. Emma Curtis Tucker. We have just arrived after driving across the continent and, as I left no address with the Board, between the time we left Horton, Kansas and our arrival on the coast, letters subsequent to July 30 had simply accumulated here —

I can't speak too highly of Dr. Tucker. She lived in our home

0398

AUG 11 1930

during the year which she spent  
in Japan and we have corresponded  
with her occasionally since that  
time. We have also seen her  
twice during this year that we  
have been in America, the last  
time just two weeks ago - she  
appears to be very well and  
as energetic as ever. She is, in  
my judgment, exceptionally well  
qualified for a position on the  
Chefoo staff, either as Head of the  
English Department or as teacher in  
that department. She has a Ph.D. in  
English from Yale - taught several  
years at Yenching - and has led

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AUG 11  
1936

MRS. HOWELL PORTMAN LAIR  
TSINAN SHANTUNG  
CHINA

the very exceptional experience of five years teaching abroad - one year each in Hawaii, Japan, China, India, and Iraq. What is more important still she takes a vital personal interest in her students and has the spirit of true conscientious service for those with whom she works.

I have spoken to both Mr. Scott and Mr. Freeman during the year about the possibility of her appointment, the question in my mind not being in any sense a question

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AUG 11 1930

as to her fitness for the position,  
but as to whether or not the Board  
would appoint anyone of her age -  
she must be ~~at~~ several years above  
fifty - but was told by both that  
the probabilities of her appointment -  
at least as a special class teacher -  
were good.

I don't think that she can be  
secured for this year. She is  
teaching in the Nebraska state normal  
school and will I think be unable  
to leave before the end of the <sup>school</sup> year.  
But as to her qualifications for  
the position in Tsivan I cannot  
speak too lightly -

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AUG 11  
1930

MRS. HOWELL PORTMAN LAIR  
TSINAN SHANTUNG  
CHINA

Dr. Zucker's address is  
Emma Curtis Zucker, Ph.D.  
Chadron, Nebraska.

I feel sure that my own high opinion  
of Dr. Zucker will be concurred  
in by Mrs. Garside - or anyone who  
knew her during the years which  
she spent in Tsinan. I would  
suggest Dr. & Mrs. Parker - of Hawman,  
Iowa, as possible references -

Yours very sincerely  
Howell Lair

0402